

(Both pages must be submitted on the letter pad of the firm)

Performa for submission of Quotation/Offer for Hiring of services for providing end-to-end solutions regarding e-Tendering/e-Procurement

Sr. No.	Particulars	Details submitted by firm
1.	Name of the Firm with complete address	
2.	Registration No. of firm (attach photocopy)	
3.	GST No. of firm (attach photocopy)	
4.	PAN No. of firm (attach photocopy)	
5.	Bank Account Details	A/c No. Bank Name Type of account IFSC code Branch Address
6.	Rates per case (in Rs.)	Rates Rs. _____
7.	Discount (if any)	_____ %
8.	GST (as applicable as per Government rules from time to time) will be paid to the firm against invoice generated with GST registration details.	Current GST _____ %
9.	Validity Period of Service Contract: (e-Tender created on 30-04-2020 will have to be executed for end-to-end solutions by service provider)	Up to 30-04-2020
10.	Location: Services to be provided onsite: i.e. work of e-Tendering in the office of D.S.W. – cum – E.O and work of e-Procurement in the office of Purchase Cell	Accepted

Signature of Authorized person
of Firm with Rubber Stamp

11.	Internet facility: University has provided the internet facility in its offices/campus, which may be used for this work. In case of any breakdown/interruption in University's internet facility, the approved service provider firm will have to arrange its own internet connection, for completing the work in time at location mentioned above.	Accepted
12.	Payment: Payment will be made on bill basis. Separate bills will be raised to Purchase Cell for e-Procurement and D.S.W. – cum – E.O. for e-Tendering for all completed works done on bimonthly basis.	
13.	Mandatory Certificates:- <ol style="list-style-type: none">1) <i>"I/we hereby certify that I/we have read the entire terms and conditions of the Quotation Notice No. PC/2018-19/2156 dated 24-01-2019. I/we shall hereby unconditionally accept and abide the terms/conditions/clauses contained therein in its totality/entirety.</i>2) <i>I/we hereby certify that our company/Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking/ Research Institution/Statutory body/University in India during the last Five years.</i>3) <i>I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.</i> <div style="text-align: right;"><hr/>Signature of Authorized person of Firm with Rubber Stamp</div>	

We M/s _____
hereby undertake to abide by the above mentioned particulars and terms & conditions of this contract invited vide letter no. GADVASU/PC/2018-19/2156 dated 24-01-2019 and in case of violation/failure to comply with the same shall be liable to strict actions as adjudged best by the university authorities.

Signature of Authorized person
of Firm with Rubber Stamp